

MINUTES OF THE COUNCIL OF GOVERNORS – REGULAR MEETING
MULTIPLE DISTRICT 36 — OREGON
November 14, 2015 – Springfield Justice Center – Springfield, Oregon

Council Members Present: Council Chairman, Chuck La Tourrette; Council Vice Chairman, PDG Brad King; Council Secretary/Treasurer, Vincent Bishop; Hank Calhoun, Governor 36-O; Chuck Blanchard, Governor 36-R; Wes King, Governor 36-E; Paul Zastrow, Governor 36-G. Others: 1st Vice Governor 36-O, Garry Charbonneau; 2nd Vice Governor 36-O, Bert Diamond; 1st Vice Governor 36-R, Judy Kauffman; 2nd Vice Governor 36-R, Tom Hilgers; 1st Vice Governor 36-E, Carol Brink; 2nd Vice Governor 36-E, Robert Chaney; 1st Vice Governor 36-G, Judith Poage; Glynis Beyerlin, MD36 Executive Secretary. **Reference attachment #1** for others in attendance.

1. Call to Order:
Council Chair Chuck La Tourrette called the Council of Governors meeting to order on November 14, 2015 at 1:10pm. The meeting was held at the Springfield Justice Center in Springfield, OR.
DG Hank Calhoun gave the invocation. The Pledge of Allegiance was led by PDG Brad King.
2. Additions to Agenda/Adoption Agenda:
 - 1) GMT/GLT – PID Sonja Pulley
3. Approval of Minutes: DG Zastrow made a ***motion*** to approve the minutes of November 15, 2015 Council meeting as presented online. The motion was ***seconded*** by DG Calhoun. ***Motion carried.***
4. Past International Director Report - PID Dr. Sonja Pulley. (no report turned in)
 - Told the Council she had a few books that were given out at the International Forum for \$10 each.
 - Some of you have seen in the Lions Magazine that the Veterans discount is being continued to become a Lion.
 - In the USA there is a net gain of 321 women in Lions and the count for the men has a negative of 2,301.
 - You DG's were handed an application for medals for LCI. These are not Appreciations of Certificate. These are for Presidential medals and Leadership medals. She indicated that she needs these back by December 31, 2015.
 - LCI has approved two candidates for endorsement for 2nd and 3rd Vice Presidents of LCI.
5. Council Chairman Report: CC Chuck La Tourrette. (no report turned in)
 - CC Lion Chuck applauded all the Council for the fact that team work really makes a difference.
6. Executive Administrator Report: PCC Vincent F. Bishop. (**Reference attachment #2.**)
 - Executive Secretary Glynis Beyerlin will be on vacation from December 11-18, 2015.
7. District Governors Reports:
 - District 36-O – DG Hank Calhoun: Reference attachment #3.**
 - New Chartered Lions Club – Gales Creek Lions Club – Diabetic Club; 3 New Branch Clubs – French Prairie Branch Club; Portland University Campus Club and Eden Acres Branch Club.
 - District 36-R – DG Chuck Blanchard: Reference attachment #4.**
 - Possible new Campus Club at Western Oregon University
 - District 36-E – DG Wes King: Reference attachment #5.**
 - District 36-G – DG Paul Zastrow: Reference attachment #6.**
8. Incoming Council Chair Report: PDG Steve Oliver, absent. (no report turned in)
9. Past District Governors Association: PCC Steve Thomson, absent. (no report turned in)
Lion DG Chuck Blanchard informed those in attendance that PDG David Banfield passed away May 15, 2015. A moment of silence in memory of PDG David was observed.
10. Old Business:

11. New Business:

a) **Appointment of new Executive Secretary – PID Ed Gear. Reference attachment #7.**

I need to get a feeling about the direction that I have preceded thus far. You have been sent an email regarding the concerns around the replacement process. The budget committee met due to the fact the budget for this year will be affected. The new hire should go through the MD Convention process. We cannot afford to operate as we have in the past due to the fact that membership is declining. With the new hire, changes in the way we operate can be considered, i.e. such as a home office is feasible. The position could be part-time existing of 30 hours a week. We could use the help of a temp agency. I estimate the cost for additional salary plus agency fees would run between \$8,000-10,000. Refer to the attachment submitted.

The consensus of the Council was that PID Ed Gear was moving in the right direction in finding a replacement for the position of Executive Secretary. The Executive Secretary indicated the committee will need to look into extra storage, perhaps a storage unit. Also a cost of a designated phone line in the home of the new hire for Lions purposes only.

There several issues that cannot be resolved until the new hire is in place. This would include the budgeting process. A question of supervision by DG Wes was addressed. The new hire really needs to be an independent worker and be able to work without daily supervision.

Does the HQ Office need to be based in Eugene? That would need to be looked at.

A ***motion*** was made to allow PID Ed to continue the general plan he has outlined in his report to the Council by DG Chuck Blanchard. The motion was ***seconded*** by DG Hank Calhoun. ***Motion carried.***

b) The voting on LCI Candidates for 1st and 2nd Vice Presidents of LCI.

A ***motion*** was made by DG Blanchard and ***seconded*** by DG Zastrow to accept LCI's endorsement of the two candidates for Vice Presidents of LCI. ***Motion passed.***

12. Lions VisionGift Report: Chris Dorr, JD - Chair, absent. (no report turned in)

13. Oregon Lions Sight & Hearing Foundation Report, PDG Carleene Iverson, Chair absent: Report given by PDG Brad King. **Reference attachment #8.**

14. MD36 Standing Committee Chairmen Reports:

Alert Team: Co-Chairs Sherri Young and Charlene Larsen, absent. **Reference attachment #9.**

MD Awards & Contests: Kristen Harmon, Chair, absent. (no report turned in)

Camp Representatives: PCC Keith Price, Chair, absent. (no report turned in)

Canine Services: Kelly Hobson, Chair, absent. (no report turned in)

Constitution & By-Laws: PDG Don Roach, Chair, absent. **Reference attachment #10.**

Convention Operating: PCC Bob Guerrant, Chair, absent. (no report turned in)

Credentials: Jim Vincent, Chair, absent. (no report turned in)

Diabetes Awareness: PCC Charlie Tate, Chair, absent. (no report turned in)

Environmental: Sarah DeMerritt, Chair, absent. (no report turned in)

- Photos need to be turned in by December 1, 2015.

Finance & Budget: PDG Fred McNaughton, Chair. **Reference attachment #11.**

- Our committee recommends that we eliminate the independent CPA requirement and add the requirement that a duplicate copy of the MD36 monthly bank statements or a read only electronic access be given to one or more of the committee members be replaced in the Policy Manual chapter.

A ***motion*** was made by DG Zastrow to allow the Exec. Secretary to give access to the monthly bank statements or electronic statements to the Budget and Finance Committee. The motion was ***seconded***. ***Motion passed.***

- We also need to approve up to \$10,000 to cover the cost of the new hire overlap.

A ***motion*** was made for the Council to approve up to \$10,000 for the new hire overlap by DG Wes King and ***seconded*** by DG Chuck Blanchard. The ***motion passed.***

Global Leadership Coordinator, PID Sonja Pulley, Chair.

- Asked the DGs and VGs to go online to find out when LCI is having their Leadership Institutes. Our Multiple District has not sent anyone for many years. We need to continue with our Leadership.
- DGEs are training in Yachats next week and again April 9th in Eugene. 2nd VGE will be trained in March in conjunction with the District E. The GLT/GMT is really important.

Global Membership Coordinator, PDG Cy Kauffman, Chair. **Reference attachment #12.**

Hearing Preservation & Awareness: PCC Chris Gustafson, Chair, absent. (no report turned in)

International Participation: PCC Steve Thomson, Chair, absent. (no report turned in)

International Understanding & Cooperation: PDG Judy Giorgi, Chair. **Reference attachment#13.**

Internet Technology: MD36 Headquarters Office. (no report)

LCIF: PCC Rod Bach, Chair, absent. (no report turned in) Reported by DG Zastrow:

- Lion Rod has sent out a list of Melvin Jones listed by Club donations.

Long Range Planning: PID Sonja Pulley, Chair. (no report)

MD36 International Vision and Health Clinic: PDG Sharon Elder, Chair, absent. **Reference attachment #14.**

Opportunity for Youth: Chairmanship **Open**. (no report)

Leos: Don Markle, Chair. **Reference attachment #15.**

Lions Quest: PDG Jim Jagers, Chair. **Reference attachment #16.**

Peace Poster: PDG John Hamstreet, Chair, absent. (no report received)

Scouting: Joe Swesso, Chair. (no report turned in)

- I have sat down with the Local Scout Leader. I encourage everyone to include the Scouts in your club activities. Perhaps this would interest the parents of the Scouts to join the Lions.

SMART: PDG Betty Levenhagen, Chair, absent. (no report turned in)

Youth Exchange: Trevor Lewis, Chair. **Reference attachment #17.**

- DGs let your clubs know that Oregon has a very active youth exchange program.

Oregon Lion Magazine/Newspaper: PCC Vincent Bishop, Chair. (no report turned in)

Oregon Lions Earth Angels: Sue Jagers, Chair. **Reference attachment #18.**

- We are up to 16,000 missions so far this year.

- Next week we will be dealing with a couple using a service dog.

Pin Trading: PDG Bob Hoover, President, absent. (no report turned in)

Policy Manual: PCC Bev Bridgewater & PDG Gerald Hopkins, Co-Chairs, absent. **Reference attachment #19.**

Protocol/Parliamentarian: PDG Judy Giorgi, Chair.

- There has been changes made in the Order of Precedence by LCI and needs to be changed in our Multiple District Directory.

Public Relations & Publicity: Carrie Swesso Bartley & Carol Swesso, Co-Chairs, absent.

Reference attachment #20.

A *motion* was made by Hank Calhoun to have a MD Public Awareness Award in each District. The motion was *seconded*. *Motion passed.*

Sight Preservation & Awareness: PDG Mary Lee Turner, Chair, absent. (no report turned in)

TREVA Hoffman Foundation: Kelly Cook, Chair, absent. (no report turned in)

USA/Canada Lions Leadership Forum: PCC Joyce Anderson, Chair, absent. **Reference attachment #21.**

15. **Ad-Hoc Committee Reports**:

Lions Centennial: PDG Sharon Rollins, Chair. **Reference attachment #22.**

The next Council meeting will be March 4, 2016 in The Dalles, OR @ 1PM.

16. **Adjournment**: There being no further business the meeting was adjourned at 3:50 pm.

Attendance sheet for the Council of Governors meeting
November 14, 2015 – Springfield
Springfield Justice Center

1. Vincent F. Bishop – Council Secretary/Treasurer & Exec. Administrator
2. Bob Chaney 2nd VDG 36-E
3. Carol Brink 1st VDG 36-E
4. Bert Diamond 2nd VDG 36-O
5. Garry Charbonneau 1st VDG 36-O
6. Hank Calhoun DG 36-O
7. Chuck La Tourrette Council Chair
8. Chuck Blanchard DG 36-R
9. Judy Kauffman 1st VDG 36-R
10. Tom Hilgers 2nd VDG 36-R
11. Paul Zastrow DG 36-G
12. PID Ed Gear
13. Don Markle
14. PDG Cy Kauffman
15. Wally Anderson
16. PCC Joyce Anderson
17. PDG Gail Black
18. PDG Judy Giorgi
19. PID Sonya Pulley
20. Carol King
21. Sue Jagers
22. PDG Jim Jagers
23. Carol Swesso
24. PDG Fred McNaughton
25. PDG Sandy Woolverton
26. Joe Swesso
27. DG Wes King
28. Glynis Beyerlin, Exec. Secretary MD36

Attachment # 2

November 14, 2015
Council of Governors
Executive Administrator/council Secretary/Treasurer Report

Our state office continues to run smoothly handling monthly duties including our monthly magazine, monthly financial reports, answering the many inquiries that come from Lions and our communities. Glynis is continuing to working on program updates to match the new computer. I remind each of you to notify the state office if you have any changes to the state directory. Glynis continues to work on the new website to keep it up-to-date.

Remember your articles due dates in order to get them publish each month.

After each Council meeting Glynis will send out an email to let you know that you can access the minutes on line to review and download. If you find any corrections please send to Glynis and it will also need to be announced at the next council meeting.

Governors don't forget to turn in your monthly expense reports on a timely manner. This is very important as it will affect future Governor's budget that they are given for their year from Lions Clubs International for reimbursement of their monthly expense permitted by LCI's rules of audit. By not turning in your reports it will reduce the incoming Governor expense reimbursement. If you have any questions or need help please don't hesitate to ask me.

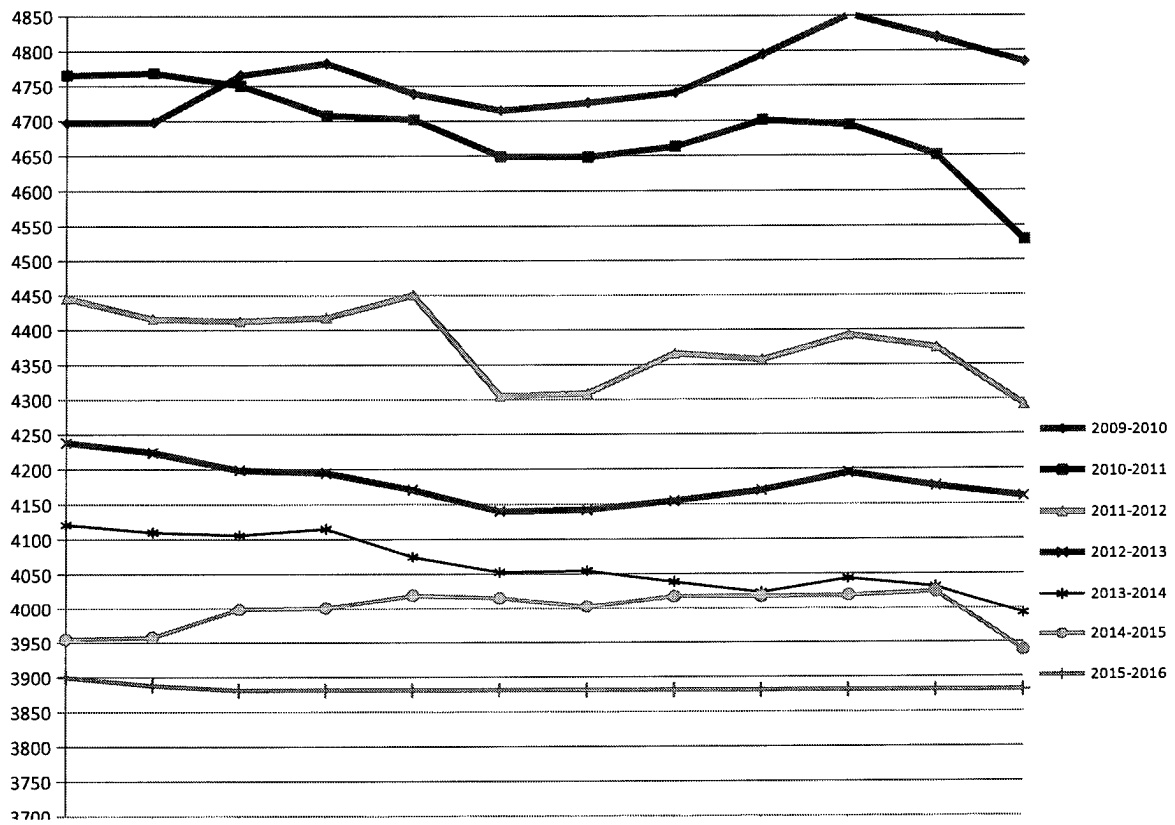
Membership continues to decline which is still having an impact on declining revenues which in turn is affecting our cash flow. Year end statements have been reviewed by our finance committee along with the MD 36 990 EZ tax return. Each of you have received to financial statements for 2014-2015 by email. Districts continue to have some issues with collections from clubs but are doing their best on keeping up with MD payments. Our finance committee also reviewed the three month statements for this year through September. All of you have received statements through October 2015.

Any questions or concerns please address them with me. Any and all good comments are to be sent to Glynis.

Respectfully submitted,

Vincent F. Bishop PCC
Executive Administrator/Council Secretary/Treasurer

MD 36 Membership



District 36-O Report

November 2015

It's a great day to be a Lion. It is very important to be "all in" as we work to support Lions and Lion Clubs as they serve their communities. As Lions we need to treat "Humanity" with "Dignity" while we work together in "Harmony".

This year to date, District 36-O is doing well in regard to membership. We have one new Charter Lions Club; the "Gales Creek Centennial Lions Club" which is the only diabetes camp Lions Club in the world that we know of. We are also working to get two branch clubs in our district to charter before the year is out. All of my Zone chairs are checking for communities that would be ready and would support a new Lions Club. District GMT Chair, PCC Lion David Rich, has put together a packet, the "I Can Plan" that clubs can use to make their clubs grow. It is a great day to be a Lion!

Currently there is one newly chartered club, three clubs on Status Quo, with a total of 44 active clubs, and three branch clubs. We have 89 new members and 57 dropped members with 4 members that have passed away. At this time we have a net gain of 28 members for a total of 1,119 Lion members in District 36-O. It is a great day to be a Lion.

Global Leadership Team Chair Lion Diana Richardson has put together a great team that has done a great job of training officers. Because of their work and organization, our district has a number of certified Guiding Lions to help new and struggling Lions Clubs. I am very proud that the District GMT/GLT teams have been working together with joint meetings. They include Zone Chairs and the Executive team to their planning meetings. Thank you Lion leaders for working together in Harmony.

The clubs that I have visited this year have goals and plans related to membership and growth. Most Lions Clubs are continuing with the "Ask One" and trying to ask younger members to have the experience of serving others. Many of the clubs have either a Facebook Page or a Web Page. This is an important part of communicating and drawing young members to Lion Clubs. These same clubs are also increasing the opportunities to serve. It is a great day to be a Lion.

I have visited 30 Lions Clubs and one Branch Lions club at this point in the year. I have been giving origami Cranes, round "tu its," and one million dollar bills at my visitations. I have also had the honor to install around 15 new members. My goal is to have more that 150 Lions at the District 36-O Convention on February 20th in Gresham. The Convention is a great deal at \$25, which includes Lunch.

Respectively Submitted,

Lion Hank Calhoun District 36-O Governor,

Governors Report
District 36R
Council of Governors Meeting
November 14, 2015

We are having a good year in District 36R. I have visited 26 Lions Club in the District. I plan to complete visiting all of my clubs by mid-December, except for two that are scheduled for visits in 2016. I am delighted to find how active and involved in their communities the clubs are. Even the smaller clubs in the District are doing amazing service. And I have had a few surprises. One of the best was to find that the Mt. Angels Lions have Branch Club. The Branch Club consists of five developmentally challenged men who are part of an adult day care at the Benedictine Sisters Abby. The Branch Club members participate in club meetings, service and fundraising activities. They also do their own fundraising to pay their club dues.

On November 7th, we held one of the most successful District Cabinet Meetings in recent years. We had 30 to 32 Lions in attendance – our largest turnout in a couple of years. We had two interesting presentations during the meeting. The first was on Tail Twister presented by Lions Lee Wacker from the Springfield Lions and Chuck Cook from the Junction City Lions. They are the two best Tail Twisters I know and their presentation was outstanding. I'll rent them out to you for a fee. The second was on Project Planning and Management presented by Lion Steve Moser. There was a lot of interest in both presentations.

We are still working on putting together a Women's Symposium to be held in the spring. We are having to face reality: the cost to rent a venue is higher than we originally estimated. We have not given up on the idea of a Women's Symposium, but we may be forced to hold it in a less expensive location than Eugene/Springfield.

The Campus Lions Club at Western Oregon University continues to grow by one to two members per week. We are currently at eighteen members and hope to apply for a charter by December 1st. We are delighted at how easy it has been to get this club going. We are looking into starting a Campus Club at the University of Oregon after January 1st.

VDG Judy Kauffman previously discussed a "101 mile on Hwy 101" bike tour. The Newport Lions have had to change their idea due to some significant safety issues – riding through Lincoln City and the Cape Perpetua area. The concept is now "101 km on Hwy 101". The tour will start at the south end of Lincoln City and end at Yachats. Lion Judy points out three significant advantages for a club that sponsors a bike tour.

1. The company does almost all the work
2. The club can raise \$1000. – 2000.
3. The Lions logo will be everywhere – good publicity for the club and for Lions.

We continue to work on membership. We have clubs that are adding new members, but they are only slowly showing up on the LCI reports. It's coming along and my sense is that LCI's reports will eventually catch up. I am doing everything I can to encourage

Governors Report
District 36R
Council of Governors Meeting
November 14, 2015

clubs to increase their membership and to get their clubs ready for new members. I bring a copy of four documents on each club visit: Just Ask; Your Club Your Way; Membership Satisfaction Guide and Blueprint for a Stronger Club. Member retention and new membership is an important part of my discussion on every club visit. My hope is that the clubs will make use of the information and strengthen every area of their operation.

November 12, 2015

Council of Governors Meeting
November 14, 2015
Springfield OR

Progress has been good on my goals for this year. I have visited 38 of 41 clubs so far with the remaining visitations scheduled by the end of the calendar year.

PDG Bill Branham and I are currently working on starting a new Lions club in Medford. We have at least 6 younger potential members (30 to 40 years old) who desire to become Lions in a new club in the Medford area.

Our 2nd Cabinet meeting was held on November 7th in Keno OR. Like our first cabinet meeting, which was attended by 48 Lions our 2nd meeting was also well attended by 50 Lions and one Senior Firefighter. The Firefighter presented information about a new system to assist all fire fighters get essential information about an incident in real time, using their smart phones. The system will most likely be adopted state wide in the near future. Information about the Centennial Service Challenge, Children's Dignity Week, Centennial membership pin and certificates, Lion's University and the Treva Hoffman Foundation was presented.

The Lions Club handbook has been extremely well received. I'm having trouble keeping enough books on hand to satisfy the demand. I have ordered another case of the books which should be available soon. Demand is so high that USA/Canada Forum had to order a new printing of 5000 books.

Most of the clubs in district 36-E are very active and doing very well providing the excellent services that Lions provide. There are a few clubs that I will be working with to assist them to become all that they can be. The "Ask One" pin is one way to help break the ice and begin conversation about Lions clubs and the services they provide in a particular clubs area. I have encouraged Lions to wear the "Ask One" pin on a daily basis. It won't be long before someone asks why they are wearing the pin. There is your ice-breaker.

Waves of Lionism
DG Wes King

DG Paul Zastrow – COG Report – November 2015

It is a bit hard to believe that four and one-half months are already passed in our DG Year! Time marches on faster than one can accomplish their goals for sure. Visitations are going on in earnest and as with you, several of my club visits stand out – Elgin with over 60 active community minded members in an area with less than 2500 people – think of the ratio itself! Then there is Jordan Valley – my round trip single day of 823.2 miles – where they truly practice ensuring all levels of their families are served, with a Cub Lion program for the younger set and now on the threshold of incorporating a fully fledged Leos program! Let us all look at their practices in assisting youth to make a positive influence in the community and as an integral part of each meeting!

Two cabinet meetings down and two to go – with the one in February being a Teleconference and my April meeting coinciding with our famous Mid-Columbia Lions Follies – celebrating our 40th year in operation! It would be great to see you all there supporting OLS&H Foundation's largest single fundraiser. Let me know if you are interested in tickets and a place to stay and I'll see to some arrangements.

At the cabinet meeting we devoted more than half the time with intense training – specifically geared to not only our goals for the year, but tied into my theme of Think Possibilities – meaning dream big, plan big, and put the plan into action – no holds barred! We all know that we all have as goals of more members, more clubs, etc. Planning and working on possibilities to solve issues that we often see as problems instead of potential opportunities to create the good in Lions and Communities could demonstrate what we have failed to address – that within us we do have the answers and often lack the imagination or initiative to act. Thus – look for some exciting things to happen in District G, where we have only lost 4 members to date this membership year, but I shall be inducting 5 this week – before the COG meeting! And in my own club we have 3 waiting in the wings for induction as well.

LCIF and OLS&H Foundation donations for all Lions and Clubs need to be addressed and increased. When looking at District G, as an example, we have 211 MJFs and over \$250,000 back in Core 4 Grants! How does your District look? The same easily is true with our own MD Foundation, let's all look at our own donations and get them in order!

On another subject dear to me has to be Youth Exchange Program – why is only District G somewhat active and the other three not? Remember it is a bit of work with our future – youth – that will soon become our leaders and help make the world a better place, so we need to do the invite, the hosting and even the sending our own quality kids to see the world and experience the wonders! Let's make it work once again and build up a big set of host families, school contacts and put YEP back as it once was.

Lastly we are looking forward to our District Convention the first weekend of March – our next COG meeting and the time all our plans for the year can be looked at, adjusted and celebrated. May we all always remember that we are servant leaders, there but a moment – yet a legacy left without doing our best is time and opportunity wasted! Until we meet again – may your roads be paved, your bread buttered and your beds comfortable! Tucker and I wish to you the best of holiday seasons and success in your Lions year!

Attachment # 7

XFINITY Connect

oldarmy6@comcast.net

Font Size

MD Sec Replacement**From :** ED <oldarmy6@comcast.net>

Fri, Nov 06, 2015 11:21 AM

Subject : MD Sec Replacement

To : ceblanchard71@gmail.com, lionhankshelens@gmail.com, king brad90 <king.brad90@yahoo.com>, wgking71@hotmail.com, towers7@charter.net, oliverucso@yahoo.com, pzastrow@gorge.net

Cc : PDG Bishop Vince <vfbishop@hotmail.com>, Glynis Beyerlin <md36lions@comcast.net>, Dennis Tichenor, PID <dennis@etsi.ws>, Gail Black <sgblack@charter.net>

Council,

I am scheduled to meet with the Council when you meet on Nov 14th. I have been asked to work with a committee to find a replacement for Glynis when she retires.

In planning for the meeting on the 14th I have developed several questions that need to be answered by the Council before we can go much further in this process. I don't want to surprise you with the questions and discussion on the 14th so I am sharing many things I think we need to discuss so the committee can move forward following the meeting. The date for Glynis to retire is June 30th. To allow a new person to be adequately prepared to assume the job it would be desirable for them to start work on May 1st, 2016. This allows the new hire the opportunity to attend and the MD Convention and work with Glynis in this process. We need to have the approval to move forward with this as the hiring date. During that two month period we would be having two employees with some extra expense.

One consideration would be to change the position from "Full Time" to Part Time". I believe that could be done by a couple of changes in workload. Our MD Membership has steadily decreased for many years and while each year intentions to reverse that trend have been admirable the fact remains we continue to lose members. In Districts all across the country the District Governors communicate with their District members directly instead of through a MD publication such as ours. If the MD Sec. published two or three MD Communications per year, we could still have some communications from the MD. Also the Districts and MD have web sites that can communicate with our members. I think the changes I am suggesting could be done easier with a new hire rather than changing later. Another area that could reduce the workload of the new hire would be to eliminate the MD Sec duties associated with the MD Convention and give those to the MD Convention committee.

Another change that could be made to save money is to have the new hire work from a home office rather than have the \$10,000 plus office expense. There still might be some smaller expense associated with setting up a home office and or small storage unit.

I have been doing extensive research into either an individual search or using a Temp Service for assistance. I will talk more with you about this on the 14th.

3600 FOR 520 AN PROB, POSITION

4500 DIRECT HIRE

I have a list of our current expenses associated with our current practices. I will also share that with you on the 14th. However, the important question is to determine if the committee can develop a plan for the new pay scale and other expenses or how we are to move forward in this process. One concern I have is that the Council only meets once in March prior to having to have all of this accomplished NLT May 1st.

BETWEEN 8 & 10 THOUS. EXTRA

I have also been gathering materials from a variety of sources to put together a comprehensive job description to use in hiring a new hire. Our Job Description in the Policy manual is not adequate for this purpose. The final Job description will be determined by the answers to the questions I have in moving forward with how we structure the work of the new hire.

Can I, working with the committee, set things like Vacation, Holidays, Sick Days etc. Also a similar question exists concerning how we do the selection process. It may not be feasible to have the entire committee do the interviewing and selection. Maybe leaving that to Vince Bishop and me would streamline the task????

In short this is a complex process and it will be important to hear your thoughts about each of these matters so we all understand the same ground rules.

If you have any questions of me before the meeting on the 14th please call or better yet, email me with your questions.

I have told PDG Vince Bishop that I will be totally involving him in this process since he will be the Lion working with the New Hire.

Ed Gear, PID

Job Description/Responsibilities

Title: Executive Secretary

Report to: Executive Administrator

The Executive Secretary is a skilled administrative professional who provides a wide range of support services to the Lions Clubs of Multiple District 36 (Oregon and Northern California). It is a position where the person works almost totally independent. The Executive Administrator is a non paid Lion appointed by the Council of Governors to provide a single person to give direction and general supervision to the Executive Secretary. This is a part-time position of 30 hours per week, with a starting pay of \$20 per hour. Good people skills are required for both telephone and face to face discussions with Lions.

The following skills and tasks will be required of the Executive Secretary to perform this job.

Knowledge: Clerical

Knowledge of administrative and clerical procedures and systems such as:

- 1) Word Processing, In Design, Photo Shop, QuickBooks Pro, Outlook, Squarespace (internet), Microsoft Office,
- 2) Microsoft Excel, FileMaker Pro, Otter, Acrobat, and Chrome.
- 3) Internet technology - Updates of the Multiple District Website (Squarespace)
- 4) Filing and maintenance of records.

Financial Duties

- 1) Accounting using QuickBooks Pro, Accounts Payable, Accounts receivable, Invoicing, and maintaining checkbook.
- 2) Payroll taxes using QuickBooks 941 Schedule B for Federal taxes and Otter for State taxes.

Meetings

- 1) Travel and lodging expense account for meetings.
- 2) Multiple District Convention. Once per year.
- 3) Three other Council meetings at various locations around the state of Oregon.

Publications

- 1) Publishing a periodical magazine using InDesign Program and Photoshop.
- 2) Publishing a yearly directory using InDesign Program as well as Microsoft spreadsheet for maintaining mailing labels.



Report to the Council of Governors November 14, 2015

- The Foundation's MHSP program is off to a record-setting start this school year, **screening over 72,000 students to date** since the start of school in September. We're operating at a slight increase over last year at this time, when **MHSP screened 158,000 during the entire school year**. To date, the MHSP school event referral rate for vision screenings is 9.8%
- The Foundation's new LEAP Optical Finishing Lab is continues to add Lions Clubs and optical providers throughout MD-36 to our network of LEAP partners. So far we now have **24 Lions Clubs and 18 Optometrist providers** as part of the LEAP network. These Lions Clubs now save between \$75 - \$100 every time they help a person in need with new eyeglasses and will now be able to help more people.
- The Foundation's Lions Mission Cataract program now has over **30 Ophthalmologists across the state donating cataract surgery** to people in need. We actually have surgery slots available and want Lions Clubs to promote to their communities the opportunity for Oregonians lacking health insurance to benefit from this program. Please contact staff at OLSHF to receive information on how to promote Lions Mission Cataract in your community.
- OLSHF's ROAR! Hearing Aid Bank program has developed a new relationship with Starkey Hearing Aids. **Starkey is selling brand new digital hearing aids to the Foundation for \$125**, about the same price as we currently pay for refurbished hearing aids through RJS Acoustics. The Foundation will continue to work with RJS but Sight & Hearing Chairs are encouraged to contact the Foundation if they are interested in learning how to access the new Starkey hearing aids for the people they help.
- The Foundation is in the midst of information gathering in the process of developing our **2016-2021 Strategic Plan**. We invite all Lions throughout MD-36 to participate in the process of helping OLSHF identify our strengths and weaknesses as well as assisting us in identifying potential opportunities and threats that may exist in the future. **OLSHF Community Assessment forms** are available for Lions to use in their community and I encourage you to contact Doug Thompson if you'd like information on how to participate.
- The **OLSHF Hall of Fame Gala** was held on Saturday, October 3rd at Tualatin Valley Country Club. Inducted that evening were Gresham Breakfast Lion **Carl Berry** (posthumously) and Lions **Art Carroll, Keith Price** and **Bill Taylor**. Nominations for the 2016 Hall of Fame can be made by any MD-36 Lion and can be made starting in January.

Multiple District 36 Council of Governors

Meeting November 14, 2015

Springfield Justice Center

Report Multiple District 36 Lions Alert Team

The Lions Alert Team has a mission to reach out to our Oregon Lions Clubs and offer preparedness programs. The next step of the mission is to have Alert Team members from each Oregon District and from each Lions Club. Once we are prepared as individuals and we know our families are safe, we can then step out and help others.

Action Plan: Schedule programs around the state and reach out to clubs with a presentation from our Lions Alert Team members.

Follow-up on the contacts made at the State Convention in Seaside.

Presentations have been made to some Oregon Lions Clubs. The Lions Alert Team has attended ORVOAD (Oregon Volunteers Active in Disaster) meetings and offered assistance to victims of fire disasters in Oregon. Information is still being gathered on the needs of the fire victims in Grant County, Baker County and Warm Springs. As more concrete needs are known they will be shared with Oregon Lions.

There is a need in Grant County for counseling to fire victims and first responders, there is also concern of moving into winter and the threat of flooding during heavy rain or heavy snow and a rapid snow melt.

There are Lions Alert Team members who are active in COADs (County Organizations Active in Disasters) who are forming, planning and training for present and future disasters in their counties. We would urge local Oregon Lions Clubs to become active in these COAD groups. Some of those groups are in Clackamas, Douglas, Klamath, Yamhill/Polk, Marion, Clatsop, Washington and Multnomah counties.

Keys to focus on: Preparedness, Training, Map Your Neighborhood, Contact County Emergency Managers and reach out to neighboring Oregon Lions where disaster has occurred.

Oregon Lions Alert Team

Charlene Larsen, Astoria Lions and Sheri Young, Wilsonville Lions

Email: crl.larsen@charter.net and sjyoung1@aol.com

Lions Alert Team Members: Susan Gartland, Dallas; Chuck Johnson, Myrtle Creek; Bobbi Stoddart, Jordan Valley; Greg Simpson, Hood River

MD36 Council of Governors meeting
November 14, 2015
Springfield, Oregon
Springfield Justice Center

Council:

The MD36 Constitution and Bylaws Committee does not have any report for this meeting. We are not working on any amendments for the MD36 Bylaws at this time.

If the Council has any proposed Bylaw changes, please forward them to our Committee.

I will not be able to attend the Council meeting on November 14, 2015

Very truly yours,

Donald P. Roach
MD36 Bylaws Chair

November 14, 2015
Multiple District 36
Finance and Budget Committee report

The Multiple District 36 Finance and Budget committee last met on November 9, 2015. At that meeting we reviewed with Executive Administrator PCC Vince Bishop the MD 36 financial statements for the fiscal year ended June 30, 2015 and the IRS Form 990-EZ for the same period. Our committee still has concerns regarding MD 36 programs such as the Mexico Vision Mission and NW Leadership programs which have not been reporting their financial activity on the MD 36 annual financial statements.

We also reviewed with Executive Administrator Vince Bishop the September 30, 2015 year to date financial statements.

We continued the discussion from previous committee meetings regarding elimination of the requirement in the MD 36 policy manual requiring a CPA to prepare an annual compilation or review of the MD 36 annual financial statements. Currently, we are not using an independent CPA to perform this service nor can we afford to hire a CPA to do this service. Our committee recommends that we eliminate this requirement and instead add the requirement that either a duplicate copy of all MD 36 monthly bank statements be sent directly to one or more members of the MD 36 Finance and Budget Committee for their review or to allow them read only electronic access to all activity in MD 36 bank accounts.

We also had a telephone conference with PID Ed Gear regarding the financial impact and current status of the search committee for replacing Executive Secretary Glynis Beyerlin.

Respectfully submitted,

PDG Fred McNaughton
Chairman of MD 36 Finance & Budget Committee

A COMBINED GLT/GMT MEETING WAS HELD IN PORTLAND ON HALLOWEEN DAY WHICH WAS REALLY WELL ATTENDED! THE GOVERNOR TEAMS OUTLINED THINGS IN THE WORKS TO BETTER TRAIN THE DISTRICT TEAMS THROUGH-OUT THE MD. THE LCI PRODUCED MONTHLY CLUB HEALTH ASSESSMENT SUGGESTS THAT CLUB SECRETARIES MAY NEED HELP IN PROVIDING REQUIRED REPORTS.

MEMBERSHIP NUMBERS ARE STILL DROPPING THRU-OUT THE MD WITH ONE BRIGHT EXCEPTION: DISTRICT O WHICH HAS GROWN BY 20 MEMBERS SINCE THE START OF THE LIONS YEAR. CONGRADULATIONS DISTRICT O.

MD36 GMT REPORT FOR COG MEETING NOV 14, 2015

SUBMITTED BY MD36 GMT PDG CY KAUFFMAN

A handwritten signature in black ink, appearing to be 'Cy', written over the text 'SUBMITTED BY MD36 GMT PDG CY KAUFFMAN'.

Report to the Council of Governors

November 14, 2015

From: Chair of the International Understanding and Cooperation
Committee

Governors.

I have received no reports from the four chairpersons in regard to any activity regarding International relationships. But I understand that the West Linn Riverview club is actively pursuing an understanding with a club in a foreign country. Eventually, I will find the Lion or Lions involved with this activity and report back to you.

However, one of our most active Lions countries has just been involved in an horrendous attack of their citizens and I ask the governors that if they are in touch with any of their fellow governors in France to consider sending condolences or any help asked for.

Respectfully submitted,

PDG Judy Giorgi

Chair, International Understanding and Cooperation Committee

PS: Ma nom de nee est Francois, je suffrir.

TO: MD36 Council of Governors

FROM: PDG Sharon Elder, MD36 Mexico Vision Eyeglass Clinic Chair -2015

DATE: 11.6.15

RE: Council Meeting November 14, 2015, Springfield, OR – Justice Center



Dear Council of Governors, Committee Chairs and guests:

Our Mexico Vision and Health Clinic trip this year is in Zacatecas, Zacatecas, Mexico. Dates of the clinic are: December 3-13 with an extended trip to a small preschool in San Blas, Nayarit, Mexico to give them a Christmas party (posada). The extended trip will leave Mexico on December 17, 2015. We have a large contingency of Lions and non-Lions participating in our 15th trip. There are 10 Lions from Canada 23 from Oregon and one from Montana. For many of the Lions this is their 4-10th trip! We are grateful to have Lion Steve Tronnes as our optometrist "extraordinaire" along again. The Lions in Zacatecas will provide the transportation from our arrival city of Guadalajara to Zacatecas and back. This is about a 4-hour drive from Guadalajara. They will also supply our breakfast and lunch during the days of the clinic. We typically see 350-400 per day with totals for the 5-day clinic at 2000-2200 people served. We are about 50% done with the sorting and organizing of the eyeglasses and equipment. Expected completion date is November 28.

The annual budget is shown below:

| Expenses | Budget | Currency | Actual |
|---------------------------------------|--------------------|-----------|-----------------|
| 18 gallon bins for freight | \$ 300.00 | US | \$252.00 |
| Inserts for eyeglass library | \$ 200.00 | US | \$175.00 |
| Name badge inserts | \$ 40.00 | US | |
| Labels for bins | \$ 40.00 | US | |
| Labels for eyeglasses | \$ 24.00 | US | |
| Tips to Porters | \$ 250.00 | US | |
| Alaska Airlines freight charge | \$ 4,200.00 | US | |
| Ground Transportation | \$ 300.00 | US | |
| Diabetes Equipment | \$ 150.00 | US | \$149.00 |
| Shirts for clinic participants | \$ 1,020.00 | US | |
| Miscellaneous | \$ 300.00 | US | |
| Total | \$ 6,824.00 | US | |
| | | | |
| INCOME | | | |
| Carryover | \$ 1,755.95 | US | Received |
| Participants on trip | \$1,960 | US | Received |
| Cardston Lions Club | \$ 1,000.00 | CN | Received |
| Medicine Hat Lions Club | \$ 1,000.00 | CN | Received |
| Lethbridge Lions Club | \$ 1,000.00 | CN | Received |
| Other Donations | \$ 1,000.00 | US | working |
| | | | |
| Total anticipated income | \$ 7,715.95 | US | |
| Carry-over to 2016 | \$ 891.95 | US | |

Multiple District Council of Governors
Leo Report November 2015
Don Markle, Chairman

On October 1st a questionnaire went out to all Oregon Lions Clubs to see where we stand with Leo's statewide. There were only four questions:

1. Does your club sponsor a Leo's Club? If yes where and how often do you meet?
2. If not, are you interested in learning about, or sponsoring a Leo's Club?
3. Are you familiar with HOBY? Do you support this program, if so how?
4. Do you currently fund a student? If not are you interested in participating?

Through this date I have only received one response. Needless to say we have a lot of work to do in this area.

Leo's are the future of our Lions Clubs. The sooner we get young people involved in our communities by working alongside the local Lions Clubs the better our chances for Lion's to progress into the days ahead. These young people are our tomorrow!

Starting a Leo's Club, whether through a local high school, or other means begins with appointing a Lion's Club Leo Chairman, to act as a liaison and mentor. The Chairman should attend the Leo's meetings and invite them to assist in Lion's events and community programs. Working together builds a strong bond and benefits all involved.

HOBY stands for Hugh O'Brian Youth (yes the actor). Every year throughout the United States and Canada a HOBY Seminar is held for sophomore high school students. It has been held at Willamette University in Salem for the past few years. The focus is on leadership development and community service.

I am proud to be a member of the Rockaway Lions Club, whose members share the idea that by sponsoring a Leo to attend this event we are helping a young person reach goals they never imagined possible. For the past six years we have supported this program and I am pleased to report that I meet with each of these past recipients at least once a year. We meet in the summer when they are home from college. The one thing they all have in common is having been a Leo and having attended the HOBY Seminar.

Hopefully many more Lions will reach out to these wonderful young people, our leaders of tomorrow.

Glynis

From: matthieu5775@comcast.net
Sent: Friday, October 30, 2015 7:49 PM
To: Lions of Oregon
Subject: Council report

LIONS QUEST
Jim Jagers

1. Two Lions Quest workshops completed in September---one in District O and R. Both made use of the Community Partnership Grants from LCIF. Both were the High School program---Skills for Action.
2. MD 36 is looking for another club interested in making use of an LCIF grant for the next fiscal year. Grants can be written any time after January 1, 2016 for the next fiscal year.
3. MD 36 has been encouraged to make use of the Core 4 Grant for future Lions Quest workshops. This would allow several clubs and school districts in one geographic area to work together.
4. The newly revised Lions Quest materials (August 2015) are correlated to the Common Curriculum Goals that many school districts are using.

YOUTH EXCHANGE

This is a quite time of the year (unless we have Auzies or New Zealander exchanges, which we do not).

I,ve submitted last years exchange report to International and the form to get MD 36 Youth Exchange listed In the International Directory was submitted in October and will appear in December. I've been looking into a possibility of a camp, its facilities and availability.

Glynis

From: matthieu5775@comcast.net
Sent: Friday, October 30, 2015 7:42 PM
To: Lions of Oregon
Subject: Council Reports

EARTH ANGELS
Sue Jagers

1. Last two months have been very active. Several times three or missions per day.
2. Always a need for drivers, around the entire MD.
3. I have been asked to attend the April 2016 Council meeting of the new Montana District. Will depend on costs if I go.
4. Attended MD 19 Fall Conference in Pasco, Wa. Have an invitation to attend next year in Spokane.

bbridge@oregontrail.net
ghopkins@eoni.com

Bev Bridgewater & Gerald Hopkins
Co-Chairs
MD 36 Policy Committee

To: Council of Governors

MD 36 Policy Committee Report - November 14, 2015

Council of Governors:

First of all, thank you for appointing us as Co-Chairs to this very important committee. Following in the giant footsteps of the illustrious PCC Richard Smith will be a challenge. And it will take both of us to meet that challenge.

We are unable to attend the COG meeting in Springfield due to family commitments from each of us.

We have been tasked with reworking the PDGA policy. PDG Vicki Smith has submitted draft revisions and we have yet to review them with our committee and the PDGA. We will submit them at the March COG meeting.

We have not heard of any other policy revisions at this time. However, we will put the word out to the committee chairs to assure that all is working well for them.

Thank you all, again, for this opportunity to replace the irreplaceable Richard Smith.

Bev Bridgewater, PCC
Gerald Hopkins, PDG X 3

Public Relations & Publicity

**Committee Members: Co-Chairs, Carrie Bartley (36-O) & Carol Swesso (36-E)
Darrell Scott (36-R), Bob Chaney (36-E) and Gerald Hopkins (36-G)**

There have been some delays in working on this PR Manual, and most of the work will probably happen in the early part of 2016. As a refresher, the following list is what the content of the manual will include:

- Contact information for TV Stations
- Contact info for radio stations
- Contact info for Newspapers
- Sample press releases
- Sample brochures- events
- Sample brochures- clubs and membership
- Sample flyers- events and fundraisers
- Sample radio and television Public Service Announcement scripts
- Tips and Tricks when it comes to contacting the media

This project is in the initial planning stages and we need sample press releases, brochures, flyers, etc. from all the clubs that have them. These can either be mailed to Carrie Bartley via snail mail or email. Please share this with all the districts.

We are also willing to help any club that needs help accessing these resources before the manual is completed. I can also help clubs with press releases, etc.

This PR Committee has also conferred via email and has attempted to contact the Awards Chairs for the four districts. This committee would like to propose a MD 36 Public Awareness Award. A version of this award is currently awarded in Districts 36-O and 36-G and 36-E has said that they will add it. We have not had confirmation from 36-R but we are hopeful they will add it at the district level so that their district winner can also compete at the MD level.

Please vote on this proposal so this information can be passed on to the Awards Chairs in each district.

CLUB PUBLIC AWARENESS AWARD

District 36, 2015-16

The award is meant to encourage clubs to actively create an awareness of their presence and activities in the communities they serve. Remember, Lions should not be “the best kept secret in town.”

Judging will be based on the following:

1. Getting stories of your accomplishments into media such as:

- Newspaper articles
- Pictures
- Radio
- Television

2. Creating or revising a brochure

3. Creating or revising an activity presentation board

4. Creating or revising a club website

A reporting form is on the following page.

CLUB PUBLIC AWARENESS AWARD

REPORTING FORM

District 36, 2015-16

Club Name_____

Fill in the appropriate spaces:

1. 10 points - news article appearing in a paper. Attach copy.
20 points - photo appeared with above news article. Attach copy.
2. 10 points - project advertised on radio or TV.
Name of Project_____
Date aired_____
3. 25 points - club meeting time/date in paper, on radio or TV.
Where/when posted_____(Once per year)
4. 25 points - event or project with major community involvement.
(Published evidence of involvement attached)
Name of Project_____
Date_____
Tell us about it!
5. Brochure
100 points - updated brochure. Attach "before" and "after."
250 points - a brand new, marvelous brochure: submit sample.
6. Web Site
100 points - updated web site. Attach "before" and after."
250 points - new website. Attach copy.
7. Activity Presentation Board
250 points - attach a photo showing it being used in public.
10 points each time it was used.

November 14, 2015

To: Lion Chuck LaTourrette
MD 36 Council Chair
From: PCC Joyce Anderson
USA/Canada Lions Leadership Chair
Subject: Second Report to Council

The 2015 USA/Canada Lions Leadership Forum was held in Grand Rapids, Michigan, on September 18-20. There were 29 Lions from MD 36 in attendance at the "Grand Forum"! We attended seminars, manned the MD 36 Information Booth for the 2017 Forum, joined in the Strides Walk for Diabetes, helped decorate for the Thursday evening "Carnival" and helped with the distribution of "We Serve On" pins at the conclusion of the evening banquet on Saturday. This was both a great learning event and a good look at what we might be doing when we host the 2017 Forum.

In addition to all of the other activities and events, there was a Graduation Ceremony for all of the Lions who had graduated from the Bachelors and Masters Program of the Forum. There were photos of most of the graduates in the November issue of the Oregon Lion Magazine. Seven Lions from MD 36 were graduates of the Bachelors Program, PDG John Schock, Lion Areta Schick, CC Chuck LaTourrette, 1st Vice District Governor Judith Poage, and PCCs Joyce Anderson, David Rich and Vince Bishop. The three PCCs also completed the Masters Program.

A BIG **THANKS** to Lion Glynis for sharing some of our photos in the November issue of the Oregon Lion.

I recently spend three days in Omaha participating in the planning of the 2016 Forum. That Forum will be held in Omaha on September 15 – 17, 2016 in their beautiful Convention Center. This will be the 40th Anniversary of the USA/Canada Lions Leadership Forum. The Planning Committee completed all of the work for next years' event in those three days and all that is needed now is for Lions to get registered! The easiest way to register is go to lionsforum.org and register. Early bird rates are @275.00 and this is a secure line so go there today and get registered. We need your help as we pre-register for the 2017 Forum in Portland. The closest hotel is the Hilton (across the street and connected by a sky bridge) or if you want to get your exercise each day, choose Embassy Suites. Either way, the sites of Omaha are beautiful!

The Forum will begin on Thursday with a Strides Walk at noon, special events on Thursday afternoon and the Opening Session at dinner on Thursday evening. Saturday afternoon will be unique because the afternoon will be time for working on Service Projects and learning how to hold a very successful Service Project in your community.

Your help will be needed for the three days of the 2017 Forum in Portland. If you have not signed up to help, please do so now! We will need 400 Lions to make our Forum a huge success. While it's too early for us to start our planning, we are in need of your help with ideas for Meal Sponsors as well as sponsors of other aspects of the Forum. Please contact, PCC Steve Thomson – steve@beautifulbuildings.com, PDD Rod Bach – rodbach@gmail.com or me – lionsjo45@gmail.com.

SAVE NOW – REGISTER FOR OMAHA!

JOIN THE LIONS WORLDWIDE WEEK OF SERVICE FIGHT HUNGER AND POVERTY JANUARY 10-16



Hunger and Poverty go hand in hand. Childhood hunger can cause irreversible damage, harming a child's mental and physical development. Join Lions around the world for a special Worldwide Week of Service dedicated to helping the nearly 800 million children and adults facing hunger and poverty every day. Together, we can bring dignity to others and reach our Centennial Service Challenge goal of benefitting 100 million people.

How Lions Clubs Can Help Organize A Food Drive to Alleviate Hunger

Step 1: Select a food bank, food pantry or organization that accepts donations. Check to see if there are any specific requirements, such as the types of food to collect.

Step 2: Select a location for your food drive. Successful places include schools, office buildings, places of worship or community centers. Secure permission to hold your food drive from the chosen location. Several clubs have successfully partnered with local grocery stores to place collection barrels at the main entrance, staffed by Lions who share the goal of the food drive with customers entering the store (a list, as below, can be handed to entering customers along with an explanation).

Step 3: Begin planning your food drive. Choose a name or theme for your drive and set a goal for the amount of food that you want to collect. Enlist the help of friends, co-workers, neighbors and your local Leo Club or Boy Scout or Girl Scout troop.

Step 4: Promote your food drive. This allows community residents time to choose food from their pantries or to buy extra food when grocery shopping. Enlist the help of your club Public Relations Chair to promote this event. Decorate collection containers for the food donations. Place flyers or posters in highly visible places. Use newspaper ads, phone calls and e-mails to promote

the drive. Announce your food drive on your club web site, Facebook page and other social media sites.

Step 5: Collect food for the hungry. If possible, hold your food drive for several consecutive days or weekends.

Step 6: Deliver your collected food to the to the food bank or pantry selected.

Step 7: Send "thank you" letters to individuals or organizations who participated, either as the location for the drive or as sponsoring donors and public relations assistance. Publicize your successful drive in community newspapers, on your club web site and on social media sites.

Step 8: Report the success of your food drive at your club's MyLCI activity report page, preferable during the week of January 10-16.

Food Items Most Needed

100% fruit juice (boxes, cans, bottles)
Canned meat such as tuna, salmon, chicken
Canned vegetable and fruit with no added sugar
Chunky soups, beef stew, chili
Dry macaroni and cheese boxes
Peanut butter and jam/jelly
Powdered milk/shelf stable milk boxes
Brown rice, dry and canned beans
Pasta and sauce

Aim for low sugar, low sodium or no salt items for better health

Please do not collect fresh fruit and vegetables at food drives; perishables are difficult to keep fresh and undamaged.

Questions? Call or e-mail: PDG Sharon Rollins, Centennial Celebration Chair
sgrollins@comcast.net
503-702-5917