



NORTHWEST LIONS LEADERSHIP INSTITUTE

**Sutherlin Community Center
300 Central St.,
Sutherlin, OR. 97479
April 19, 20, 21 2024**



Dear Lion Leader:

The planning committee is excited to announce the 2023 Northwest Lions Regional Leadership Institute.

In cooperation with the Leadership Division of Lions Clubs International, Faculty Development Institute graduates and experienced Lion Leaders will serve as instructors of the outstanding curriculum for the attending Lions. The Institute will offer seminars that will develop and enhance leadership skills with emphasis placed on individual participation in a relaxed learning environment.

Location: Sutherlin Community Center
300 Central St., Sutherlin, OR. 97479
Dates: April 19,20, 21, 2024
Application Deadline: April 10, 2024

The Institute will start at 6:00 pm on Friday, April 19, and continue until 1:00 pm on Sunday April 21. Sign in and supplies distribution will begin at 5:30 pm on Friday April 19. The fee for the Institute is \$200 which includes supplies and materials, lodging for two nights, and meals during the event.

This package of materials is being sent to Lion Leaders in MD36. It is available on the MD and District websites, where applicable. We encourage you to make timely distribution of the information so that your district, zone, and/or club will have one or more applicants who can attend. Please duplicate this information and distribute it to any Lion that you feel is qualified.

The purpose of this leadership institute is to develop leaders in our multiple district . We look forward to having at least 5 lions from each of our four districts attend.

Please feel free to contact me should you have any questions.

Thank You.

Respectfully in Lionism,

PCC Gail Black – Institute Chairman
sgblack@charter.net
(h) 541-863-5073 (c) 541-733-5450



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APPLICATION CHECKLIST

To ensure that your application will be reviewed and processed as quickly as possible, please include the following in your application packet:

- Registration application fully completed
- Candidate's Lions History and Community Service Form
- Letter of Recommendation
- A deposit of \$50 US Funds made payable to the Northwest Lions Leadership Institute is required with your application. The remaining balance of \$150 is due at the time of check-in at the Institute.

Completed applications must be received by the Institute Registrar by April 10, 2024
Applications received after April 10, 2024 will be accepted based upon space availability.

Send completed applications to: Vincent Bishop, Registrar
PO Box 1554
Beaverton, OR. 97075

Questions: Gail Black, Chair 541-733-5450 sgblack@charter.net
Vincent Bishop, Registrar 541-974-3620 vfbishop@hotmail.com

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Application Deadline April 10, 2024

2023 NORTHWEST LIONS INSTITUTE APPLICATION

The purpose of this Institute is to provide Lions with an opportunity to sharpen leadership and communication skills.

PLEASE TYPE OR PRINT

First Name _____ Last _____

Street Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Email _____

Lions Club name _____

Member how long _____ Member Number _____

Club Number _____ District _____ Zone _____

Current Lion Title: _____ Highest Lion title held _____

Applicant Signature _____

Club President or Secretary signature _____



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CANDIDATE'S LIONS HISTORY AND COMMUNITY SERVICE FORM

Please type or print

Name: _____ M/F: _____

Lions Club name: _____ District/Zone: _____

Time in Lionism: _____ Highest office held _____ Year: _____

Your Lions Accomplishments: _____

Offices held at club level (if any) _____

Offices held at zone level (if any) _____

Offices held at district or Region level (if any) _____

List all previous Lions clubs you have been a member of: _____

List Lions Clubs or District Committees you have served on: _____

List three trainings or seminars, or forums you have attended _____

List community service work: _____

What are your hobbies and/or favorite activities: _____

What do you hope to gain by attending the 2023 Northwest Lions Leadership Institute: _____



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LETTER OF RECOMMENDATION

Please type or print:

Letter of Recommendation for _____
Applicant

To the applicant: Give this form to the person you want to write you a letter of recommendation. Fill in your name above so we know who the letter is about.

To the person writing this Letter of Recommendation: The person listed above is requesting your recommendation to attend the 2024 Northwest Lions Leadership Institute. This form must be returned to the Institute Registrar by April 10, 2024 or the applicant will not be admitted to the Institute. Thank you in advance for your interest in the development of his/her leadership skills and for returning this letter in timely manner.

- How long have you known the applicant?
- In what capacity have you known the applicant?
- Why do you think this candidate has potential.as a Lion Leader?
- How could this applicant benefit form the Northwest Lions Leadership Institute?

Signed _____

Print: _____

Position in Lions if you are a Lion: _____



NORTHWEST REGIONAL LIONS LEADERSHIP INSTITUTE



The Northwest Regional Lions Leadership Institute focuses on building skills of Lion leaders at the club, zone, region and district levels.

PARTICIPANT QUALIFICATIONS

1. The Institute is for qualifying Lions who have not yet attained the position of District Governor.
2. The Institute is especially looking for motivated Lions who want to expand their leadership skills.
3. Candidates must be willing to commit to the two & 1/2-day program (Friday 5:30 pm to Sunday 1:00 pm).

SELECTION PROCESS: Because the number of applicants may exceed the available space, acceptance into the institute is not guaranteed. If more applications than spaces are received, the applications will be reviewed by a committee. Applicants will be notified of acceptance by a letter, shortly after the application deadline of April 10, 2024

LIONS CLUBS INTERNATIONAL SPONSORSHIP: The Institute appreciates the partial financial support by the Leadership Division of Lions Clubs International (LCI). LCI maintains the quality of all aspects of the institute, including program, faculty and the selection process participants. The Leadership Division works in concert with the Leadership Committee of the International Board of Directors and the International President.

DRESS AT THE INSTITUTE: Business casual

APPLICATION PROCEDURE : Prepare the following items and submit them as indicated below. Your application will be considered as soon as all forms are received by the Institute Registrar.

- A. Completed application form
- B. Candidate's Lions and community service history
- C. Institute fee of \$200 or \$50 deposit
- D. One letter of nomination from a Lion leader who is currently one of the following: District Governor, Vice District Governor, Region or Zone Chairman, Club President, Past District Governor, or Past Club President.

COST OF INSTITUTE: Because of a grant from LCI, the Institute fee is only \$200 with a minimum of \$50 due with application. The balance is due at registration. The fee includes the cost of notebooks, handouts, lodging and meals. Lodging is double occupancy (you will share a room with another participant). Participants are responsible to pay for their own transportation and related travel expenses to and from the institute. Please contact the Registrar should you need special accommodations such as early arrival or single room. Please make check payable to NW Regional Lions Leadership Institute.

DUE DATE: The completed application is due by April 10, 2024. Minimum of \$50 due at that time. Full amount due at registration. Since materials are prepared for all applicants in advance, there will be no refunds. If an emergency occurs, we ask that a substitute be found to attend on behalf of the original participant.

RETURN APPLICATIONS TO:

Vincent Bishop, Registrar • PO Box 1554 • Beaverton, OR. 97075

Questions: Gail Black, Chair 541-733-5450 sgblack@charter.net
Vincent Bishop, Registrar 541-974-3620 vfbishop@hotmail.com



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NW REGIONAL LIONS LEADERSHIP INSTITUTE CURRICULUM

As a participant in the Northwest Lions Leadership Institute, you will have the opportunity for growth in Lionism and personal or individual development. The workshops are designed to give you hands-on skills and experience in the following:

Diversity: will address the dimensions of diversity and the benefits it can provide for clubs. Participants will learn strategies for overcoming challenges and ways to create a climate that supports diversity.

Lions Fundamentals: will provide participants with a complete understanding of the association's history, principles, and structure, while also exploring the benefits of membership.

Local Issues and Opportunities: will provide the opportunity for a formal training session or a topic-specific discussion based on the needs and/or interests of the participants.

Motivating Club Members: will examine personal needs and motivation, and suggest actions that can create or inhibit motivation.

Personal Mission Statement: will lead participants through a series of activities to assist them in developing their own personal mission statement.

Public Speaking: will give the Lions leader a framework for preparing speeches and some guidelines for effective delivery.

Setting and Reaching Club Goals: will emphasize the value of establishing goals to guide actions, and provides a system for planning the achievement of established goals.

Time Management: will review the importance of time management, discusses some of the obstacles that can make time management difficult, and identifies strategies that will help participants overcome those obstacles.

Working in Teams: is designed to familiarize participants with the characteristics of teams and how effective teams develop.